Assistant Technical Director

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Northern Stage in White River Junction, VT seeks an experienced Assistant Technical Director for its 2020-2021 season. Northern Stage is a LORT D 240 seat regional theater, producing a 6-show mainstage season between the months of August and May, plus educational programs, a New Works festival, and 4-6 other events year-round. The ATD will work closely with the TD and other shop staff in coordinating all scenic activity necessary to execute programming.

Responsibilities include but are not limited to:
- Work with the TD to draft construction drawings for all scenic elements.
- Help to manage build, load in, and strike for each show, working with the TD to ensure that shows are completed on time and on budget.
- Assist in maintaining shop equipment/inventory, and in keeping the scene shop clean and safe.
- Train shop staff in the use of shop equipment.
- Provide support for events outside the mainstage and education seasons.
- Act as part of a run crew if needed.
- Finish work (moulding and some painting)
- Take on TD role for up to 2 shows
- Support other production departments as needed, and promote a safe and healthy work/learning environment alongside other staff and apprentices.

Qualifications:
- 2-3 years advanced professional theater carpentry and/or related educational experience, including experience as TD and/or ATD.
- Proficiency in CAD and/or Vectorworks
- Mastery of scenic construction
- Excellent communication, organization, and problem-solving skills.
- Ability to work independently and in collaboration with others.
- Ability to prioritize, multi-task, and maintain a positive attitude in stressful environments.
- Ability to assist with budget/project estimation.
- Proficiency in hand and power tools.
- Rigging, welding, and steel fabrication experience.
- Valid driver’s license and ability to drive a box truck.
- Comfortable working at heights in excess of 20 feet in a lift and on a tension mesh grid.
- Ability to safely lift 75 lbs.
- BA or BFA in technical theater a plus.

Standard work days are Monday – Friday, 8:00am-5:00pm, but expect to work some nights and weekends as the schedule requires. Starting salary for this position is $685/week. Housing is available for lease through Northern Stage ranging from $1,000-$1,200/month, all utilities included. Contract dates are 5/25/20-4/18/21.

To apply, send cover letter, resume, and three professional references in PDF format to Production Mgr. Jess Johnston via Submittable: https://northernstage.submittable.com/submit/154364/employment-applications. Please include a sample of CAD or Vectorworks draftings in their original DWG or VWX format. To learn more about Northern Stage, please visit our website: www.northernstage.org. No phone calls please.