

AEA Production Stage Manager



Department: Production

Reports to: Production Manager, Producing Artistic Director.

Summary:

Northern Stage in White River Junction, VT seeks an AEA Production Stage Manager experienced in large-scale musicals for its upcoming production of Spamalot.

Contract: LORT D- AEA

Contract Dates: 03/18/22 - 5/22/22

Important Dates:

First Rehearsal: 3/24/22

Opening: 4/16/22

Closing: 5/22/22

Creative Team:

Director: Carol Dunne

Music Director: Kevin Smith

Choreographer: Ashleigh King

Responsibilities:

- Create and maintain all production paperwork, along with the rest of the SM team.
- Manage communications with the cast and company.
- Oversee the run of the show, ensuring the creative vision is delivered as planned.
- Lead the ASM team.

Qualifications:

- Excellent Time Management and Organizational Skills
- Experience Stage Managing, and calling large-scale musicals.
- Active Member of Actor's Equity.

The standard workdays are Tuesday – Sunday, but expect to work nights and weekends as rehearsals and performances require. Rehearsals and performances will take place in the Barrette Center for The Arts.

HOW TO APPLY

Please submit the following materials to Charmaris Darias, Production Manager, through Submittable:

<https://northernstage.submittable.com/submit/212169/aea-production-stage-manager-employment-application>

- Resume
- Brief Cover Letter
- Three (3) professional references

We believe the most important and impactful art is made when we consider and commit to inclusion, diversity, equity, and access both on and off of our stage. We highly encourage folks who are Black, Native or Indigenous, People of Color, Queer or Trans, Poor or Working Class, Disabled, Young, Elderly, and/or who speak English as a second language to apply. To learn more about Northern Stage, please visit our website: www.northernstage.org. No phone calls, please.